

# Request for Proposal No. 3043

# **Services** For

# LG&E Energy Services Inc.

#### CONFIDENTIAL INFORMATION

This document, including any exhibits or attachments, is solely for use by employees of LG&E Energy LLC and those employees or agents of suppliers invited to submit Proposals with a need to know. Not to be disclosed to or used by any other person without the express written consent of LG&E Energy LLC.

#### **Issued By:**

LG&E Energy Services Inc. 820 West Broadway Louisville, Kentucky 40202

> Issue Date: August 10, 2005

Proposal Due Date: August 24, 2005

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#### 1 Introduction

#### 1.1 **Corporate Overview**

LG&E Energy LLC is a diversified energy services company and is a member of E.ON AG, headquartered in Düsseldorf, Germany. LG&E Energy LLC, headquartered in Louisville, Kentucky, operates in domestic and international markets with businesses in power generation; project development; retail gas and electric utility services; and asset-based energy marketing. LG&E Energy LLC, through its subsidiaries, Louisville Gas and Electric, Kentucky Utilities (KU), and Western Kentucky Energy (WKE) provides electric and gas service throughout the state of Kentucky and in seven counties in Virginia and is one of the US's lowest-cost energy providers and an industry innovator. LG&E Energy Services Inc., another subsidiary of LG&E Energy LLC provides support functions for Louisville Gas & Electric, KU, and WKE (LG&E Energy LLC and its affiliates collectively referred to as "LG&E"). Our mission is to provide exceptional value to our customers and shareholders as we move toward the era of competition in the energy industry.

#### 1.2 **History and RFP Goals**

LG&E would like to receive pricing related to the cost of outsourcing the services associated with Reliability Coordinator, as outlined in this document. The LG&E / KU system consists of 5,120 pole miles of transmission lines, 142 substations, 122 transformers, 1,052 breakers, and 339 RTU's.

No Subsidization of Related Costs. Any entity that is either a member of the entity to which the RFP is being sent, or is otherwise responsible for any of the costs associated with the operation of such entity will not, under any circumstances, be expected to contribute to or otherwise subsidize the costs of the service provider providing services to LG&E under any resulting agreement and, further LG&E will be solely responsible for all costs associated with any infrastructure investments that may be reasonably required for the service provider to perform its obligations under such agreement. Any entity in receipt of this RFP will not bear any responsibility for any costs associated with the termination of any resulting agreement, either through mutual agreement of the parties, or by expiration, unless the service provider is otherwise obligated under the agreements for costs and /or the rendering of some performance.

**Regional development plans can be optimized.** The service provider will develop the base transmission expansion plan for LG&E. This plan will then be used to optimize regional development for all members that choose to participate in the process. This approach presents a real opportunity to reduce overall transmission expansion costs.

Reliability coordination between the RTO region and LG&E Energy Services Inc. will be enhanced. The service provider will assure non-discriminatory assessment and operation of the LG&E system. RTO members will benefit from an increased range of options available to the reliability coordinators in resolving projected overloads in the region.

#### 1.3 **Timetable**

The following events are tentatively scheduled for this bid:

August 10, 2005 RFP Issued August 24, 2005 Proposal Deadline by 12:00 p.m. EDT.

Emailed Copy of Proposal sent by 10:00 a.m. August 25, 2005

LG&E RESERVES THE RIGHT TO CHANGE THE ABOVE SCHEDULE AT ANY TIME WITHOUT NOTICE.

#### 1.4 Confidentiality

This RFP is confidential and for the sole use of supplier's preparation of a Proposal. By supplier's acceptance hereof, supplier agrees:

- 1.4.1 Not to disclose, copy or distribute this RFP in whole or in part to persons other than supplier's employees and agents who are authorized by nature of their duties to receive such information.
- 1.4.2 To return any LG&E confidential or proprietary materials upon LG&E's request.
- 1.4.3 Not to use any information in this RFP or any other materials related to the business affairs or procedures of LG&E and of its affiliates for supplier's advantage, other than in performance of this RFP.
- 1.4.4 Suppliers who intend to use subcontractors will be required to have such subcontractors execute non-disclosure agreements prior to work being done by subcontractor.
- 1.4.5 Suppliers who seek to negotiate possible sub-contract arrangements with LG&E's existing subcontractors will be held accountable for any breach of the non-disclosure agreements that they have signed with LG&E.

#### 1.5 Disclaimer

This RFP is not an offer to enter into a Contract but is merely a request for the supplier to submit information. Expenses incurred in responding to this request are the responsibility of the supplier. All materials submitted become the property of LG&E. LG&E reserves the right to modify, reject or use without limitation any or all of the ideas from submitted information. LG&E reserves the right to discontinue the RFP process at any time for any reason whatsoever. The finalist's response to this RFP will become part of the final contract if awarded. Wherever there is a conflict between supplier's responses to this RFP and the terms and conditions contained in any contract subsequently entered into by the parties, the terms and conditions of the contract shall prevail. LG&E has no obligation to disclose the results of the RFP process or to disclose why particular supplier(s) were selected to participate in the contract negotiations process.

#### 1.6 Pre-bid Questions

All operational, technical, business and contractual questions regarding this RFP and the scope contained herein shall be submitted in writing via email. Questions shall be sent to Tony Moir at tony.moir@lgeenergy.com.

No pre-bid conference meeting will be held.

Specific details on LG&E's strategies will not be disclosed. Questions and answers/clarifications given to potential respondents on any aspect of this RFP will be published and distributed to all suppliers invited to submit information.

#### 1.7 Duration of Offer

Proposals must be valid for a minimum of 90 days following the submission of responses to this RFP.

#### 1.8 Response Instructions

All Proposals must contain a <u>table of contents</u> delineating responses to each section. Proposals must be organized to include all responses including attachments as outlined in Section 3. Each section of your response must contain all items in the sequence identified. An authorized official must sign Proposals. The Proposal must also provide the names, titles, phone numbers, and email addresses of those

individuals with authority to negotiate and contractually bind the company. LG&E may use this information to obtain clarification of information provided. Please provide:

- 1. Notify Tony Moir via phone or email immediately if RFP contents are incomplete.
- 2. All responses to this RFP must correspond with the sequence outlined in section 3, which includes attachments.
- 3. A total of two (2) hard copies and one (1) electronic copy (in a format that can be edited and sent via email, and in MS Office (Word/Excel/PowerPoint) applications) of the response in the sequence outlined shall be submitted. With the exception of insurance certificates, .PDF files are not acceptable. Please keep the number of files on the electronic copy to a minimum, preferably only one (1) per application for ease of distribution to the evaluation committee. You may also submit supplemental hardcopy material such as brochures, etc. (3 copies of each).
- 4. One (1) of the two (2) hard copies shall be unbound in a format made ready for photocopying for ease of reproduction by LG&E.
- 5. You may submit additional information in a separate document, which you feel, may help LG&E evaluate your Proposal; however, it is understood that such information is not a replacement for any component of this RFP.
- 6. Fax responses will <u>not</u> be accepted.
- 7. No advance notification of Award will be given.

Responses to the RFP must be received no later than 12:00 PM, August 24, 2005 Eastern Daylight Time to be considered. Two (2) hard copies and one (1) e-mailed copy shall be sent to:

Tony Moir Sourcing Leader LG&E Energy Services Inc. 820 West Broadway Louisville, Kentucky 40202 502-627-3428 tony.moir@lgeenergy.com

If your Proposal is hand carried, it must be delivered to the first floor (8<sup>th</sup> Street) mailroom, Broadway Office Complex at 820 West Broadway, Louisville, Kentucky 40202. Late Proposals will be rejected.

Your Proposal must be returned in a sealed envelope or container. The attached green and white label must be used for returning your Proposal to LG&E.

Any prospective supplier, who receives this RFP and either; chooses not to respond or; submits an incomplete Proposal, will be disqualified from consideration.

#### 1.9 Disqualification

Under no circumstances (except those noted above) are respondents to contact any LG&E employee with regards to this RFP or any of the information contained herein. Respondents are strictly forbidden from visiting LG&E locations or approaching any LG&E current provider or subcontractor for any information specific to the account. Violations of this provision will subject the respondent to immediate disqualification.

An evaluation committee will perform the evaluation of written Proposals. During this time, LG&E may initiate discussions with suppliers who submit responses or who are potentially submitting responses for the purpose of clarifying aspects of the Proposals; however, Proposals may be evaluated without such discussions. Suppliers shall not initiate discussions.

#### 2. Business Objective and Scope of Work/Service Requirements.

LG&E desires to obtain lump sum pricing for the cost of outsourcing the services associated with Reliability Coordinator, as outlined below. The LG&E / KU system consists of 5,120 pole miles of transmission lines, 142 substations, 122 transformers, 1,052 breakers, and 339 RTU's.

It should be noted that the information contained in this section, "Business Objective and Scope of Work/Service Requirements" will serve as the basis for a contract. Any contract entered into pursuant to this RFP will reflect LG&E's requirement for a strong regulatory out provision. The contract term will begin March 1, 2006 provided that LG&E acquires all appropriate regulatory approvals allowing it to perform its obligations under such contract; the receipt of the regulatory approvals being a condition precedent to the commencement of any contract. Items listed below may be modified or provisions added at LG&E's discretion. Contractor will be notified of any procedural changes and will be allowed sufficient time for implementation. However, all items listed in this section will be required and in place upon contract execution unless negotiated otherwise.

#### **OPERATIONS FUNCTIONS**

### Function – Operating Reliability *Definition*

Ensures the real-time operating reliability of the interconnected bulk electric transmission systems within a Reliability Authority Area.

#### Tasks

- 1. Enforce operational reliability requirements
- 2. Monitor all reliability-related parameters within the Reliability Authority Area, including generation dispatch and transmission maintenance plans
- 3. Direct revisions to transmission maintenance plans as required and as permitted by agreements
- 4. Request revisions to generation maintenance plans as required and as permitted by agreements
- 5. Develop Interconnection Reliability Operating Limits (to protect from instability and cascading outages).
- 6. Perform reliability analysis (actual and contingency) for the Reliability Authority Area
- 7. Approve or deny bilateral schedules from the reliability perspective
- 8. Assist in determining Interconnected Operations Services requirements for balancing generation and load, and transmission reliability (e.g., reactive requirements, location of operating reserves).
- 9. Identify, communicate, and direct actions to relieve reliability threats and limit violations in the Reliability Authority Area
- 10. Direct implementation of emergency procedures
- 11. Direct and coordinate System Restoration

#### **OPERATIONS PLANNING FUNCTIONS**

## Function – Planning Reliability *Definition*

Ensures a long-term (generally one year and beyond) plan is available for adequate resources and transmission within a Planning Authority Area. It integrates and assesses the plans from the Transmission Planners and Resource Planners within the Planning Authority Area to ensure those plans meet the reliability standards, and develops and recommends solutions to plans that do not meet those standards.

#### Tasks

1. Develop and maintain transmission and resource (demand and capacity) system models to evaluate transmission system performance and resource adequacy.

- 2. Maintain and apply methodologies and tools for the analysis and simulation of the transmission systems in the assessment and development of transmission expansion plans and the analysis and development of resource adequacy plans.
- 3. Define and collect or develop information required for planning purposes, including:
- a. Transmission facility characteristics and ratings,
- b. Demand and energy end-use customer forecasts, capacity resources, and demand response programs,
- c. Generator unit performance characteristics and capabilities, and
- d. Long-term capacity purchases and sales.
- 4. Evaluate plans for customer requests for transmission service.
- a. Evaluate responses to long-term (generally one year and beyond) transmission service requests.
- b. Review transmission facility plans required to integrate new (end-use customer, generation, and transmission) facilities into the interconnected bulk electric systems.
- 5. Review and determine TTC values (generally one year and beyond) as appropriate.
- 6. Assess, develop, and document resource and transmission expansion plans.
- a. Integrate and verify that the respective plans for the Planning Authority Area meet reliability standards.
- b. Identify and report on potential transmission system and resource adequacy deficiencies, and provide alternate plans that mitigate these deficiencies.
- 7. Provide analyses and reports as required on the long-term resource and transmission plans for the Planning Authority Area.
- 8. Monitor transmission expansion plan and resource plan implementation.
- 9. Coordinate projects requiring transmission outages that can impact reliability and firm transactions.
- 10. Evaluate the impact of revised transmission and generator in-service dates on resource and transmission adequacy.

### **Responsible Entity – Planning Authority** Relationships with other Responsible Entities

- 1. Collects information as appropriate, including:
- a. Transmission facility characteristics and ratings from the Transmission Owners, Transmission Planners, Transmission Operators, and others.
- b. Demand and energy end-use customer forecasts, capacity resources, and demand response programs from Load-Serving Entities and Resource Planners.
- c. Generator unit performance characteristics and capabilities from Generator Owners and others.
- d. Long-term capacity purchases and sales from Transmission Service Providers.
- 2. Receives requests for long-term transmission service from Transmission Planners and provides the resulting plans to Transmission Service Providers and Transmission Owners.
- 3. Provides transmission facility plans required to integrate new (end-use customer, generation, and transmission) facilities into the interconnected bulk electric systems to the Transmission Owners, Generator Owners, and other requesters.
- 4. Coordinates TTC values (generally one year and beyond) with Transmission Planners and neighboring Planning Authorities.
- 5. Integrates and verifies that the respective plans of the Resource Planners and Transmission Planners meet reliability standards.
- 6. Coordinates the plans for the interconnection of facilities to the bulk electric systems within its Planning Authority Area with Transmission Planners and Resource Planners.
- 7. Coordinates as appropriate with resource suppliers outside of the Planning Authority Area.
- 8. Coordinates transmission system protection and control, including special protection systems, with Transmission Planners, other Planning Authorities, Generator Owners, Generator Operators, Transmission Owners, Transmission Operators, Reliability Authorities, and Distribution Providers.
- 9. Coordinates with its related Reliability Authority(ies) and other Planning Authorities on reliability issues, as appropriate.

<sup>&</sup>lt;sup>1</sup> Generators, transmission lines, and end-use customer equipment

### **Function – Interchange**

#### **Definition**

Authorizes implementation of valid and balanced Interchange Schedules between Balancing Authority Areas, and ensures Interchange Transactions are properly identified for reliability assessment purposes.

#### Tasks

- 1. Determine valid, balanced, Interchange Schedules (validation of sources and sinks, transmission arrangements, interconnected operations services, etc.).
- 2. Verify ramping capability of the source and sink Balancing Authority Areas for requested Interchange Schedules
- 3. Collect and disseminate Interchange Transaction approvals, changes, and denials
- 4. Authorize implementation of Interchange Transactions
- 5. Enter Interchange Transaction information into Reliability Assessment Systems
- (e.g., the Interchange Distribution Calculator in the Eastern Interconnection)
- 6. Maintain record of individual Interchange Transactions

# Responsible Entity – Interchange Authority Relationships with other Responsible Entities

#### **Ahead of Time**

- 1. Verifies ramping capability for requested Interchange Schedules with Balancing Authorities.
- 2. Receives requests from Purchasing-Selling Entities to implement Interchange Transactions.
- 3. Submits all Interchange Transaction requests to the Reliability Authorities, Balancing Authorities, and Transmission Service Providers for approvals.
- 4. Receives confirmation from Transmission Service Providers of transmission arrangement(s).
- 5. Receives confirmation from Balancing Authorities of the ability to meet ramping requirements for submitted Interchange Schedules.
- 6. Receives information from Balancing Authorities of expected Interconnected Operations Services deployments that result in an Interchange Transaction (for example, an Interchange Schedule that is enabled by reducing load in a Balancing Authority Area, which frees up resources.)
- 7. Informs Purchasing-Selling Entities on implementation of load-provided Interconnected Operations Services that were bid into the market that result in an Interchange Transaction.
- 8. Provides approved, valid, and balanced Interchange Schedules to the Balancing Authorities for implementation.

#### **Real Time**

- 9. Provides Transmission Service Providers with the requested Interchange Transactions received from Purchasing Selling Entities using that Transmission Service Providers' transmission system.
- 10. Receives curtailments and redispatch implementation from Reliability Authorities.
- 11. Informs Transmission Service Providers, Purchasing-Selling Entities, Reliability Authorities, and Balancing Authorities of Interchange Schedule Implementations and Curtailments.
- 12. Receives information on Interchange Schedule interruptions due to generation loss or load interruption from the Balancing Authorities.

#### **After the hour**

13. Maintains and provides records of individual Interchange Transactions for the Balancing Authorities.

### Function – Transmission Planning *Definition*

Develops a long-term (generally one year and beyond) plan for the reliability (adequacy) of the interconnected bulk electric transmission systems within its portion of the Planning Authority Area

#### Tasks

Develops a long-term (generally one year and beyond) plan for the reliability (adequacy) of the interconnected bulk electric transmission systems within a portion of the Planning Authority Area.

#### Tasks

- 1. Maintain transmission system models (steady-state, dynamics, and short circuit) and apply appropriate tools for the development of transmission plans.
- 2. Define and collect transmission information and transmission facility characteristics and ratings.
- 3. Develop plans within defined voltage and stability limits and within appropriate facility thermal ratings.
- 4. Define system protection and control needs and requirements, including special protection systems (remedial action schemes), to meet reliability standards.
- 5. Determine TTC values<sup>2</sup> as appropriate.
- 6. Notify others of any planned transmission changes that may impact their facilities.
- 7. Evaluate and plan for transmission service and interconnection requests beyond one year.
- 8. Develop and report, as appropriate, on its transmission expansion plan for assessment and compliance with reliability standards.
- 9. Monitor and report, as appropriate, on its transmission expansion plan implementation.

#### Responsible Entity – Transmission Planner Relationships with other Responsible Entities

- 1. Provides transmission information, as appropriate, to planning and operating entities and service entities.
- 2. Coordinates and collects data as appropriate for system modeling, and plans transmission system modifications and expansion for Load-Serving Entities, Generator Owners, and Distribution Providers with other Transmission Planners, Transmission Owners, and Transmission Service Providers.
- a. Coordinates its transmission models with its Planning Authority.
- b. Notifies Generator Owners and Transmission Owners of any planned transmission changes that may impact their facilities.
- c. Coordinates with Resource Planners on the deliverability of new and proposed generation facilities, as appropriate.
- 3. Coordinates with Transmission Service Providers, Transmission Owners, Reliability Authorities, Planning Authorities, and other Transmission Planners on system limitations, transmission adequacy plans, and the determination of TTC values as appropriate.
- 4. Coordinates with its Planning Authority, other Planning Authorities, and other Transmission Planners within its Planning Authority Area on reliability issues, as appropriate, including
- a. Develops and reports its transmission expansion plan to its Planning Authority for assessment and compliance with reliability standards.
- b. Works with its Planning Authority to identify potential alternative solutions, including solutions proposed by stakeholders, to meet interconnected bulk electric system requirements.
- c. Reports on transmission expansion plan implementation to its Planning Authority.

#### 2.1 Summary of RFP Requirements

All Proposals must also include the following to be considered complete:

- Service providers shall describe all partnerships/arrangements included in the Proposal for subcontracting any aspect of the work.
- Service providers shall include detailed and firm pricing in Attachment F.
- All items in Sections 2 above and Sections 3 and 4 below.

<sup>2</sup> TTC is the total transfer capability and refers to the amount of electric power that can be moved or transferred reliably from one area to another area of the interconnected transmission systems by way of all transmission lines (or paths) between those areas under specified system conditions.

• A transition plan to take over the work on or about March 1, 2006

#### 3 Company Information and Sequence of Proposal

#### 3.1 Proposed Solution

Provide a description of services for the proposed solution to meet LG&E's business objective as described in Section 2. Successful service providers will be working with LG&E to develop acceptable forms for all related reports, work schedules, transition plans, etc.

#### 3.2 Conditions of Bid

In submitting a response to this RFP, respondent acknowledges and accepts the following conditions by initialing each sub-paragraph in Attachment A.

#### 3.3 Service Provider Contact Information

In Attachment B, please provide contact information of the authorized person making this Proposal and any alternate person with like such authority whom LG&E should contact in the event of questions or clarifications.

#### 3.4 Company Profile

Briefly complete your company profile information as listed in Attachment C and include a copy of your current insurance certificate. Also provide a separate Attachment C and insurance certificate for each subcontractor included in your Proposal.

#### 3.5 Support for Minority and Women-Owned Businesses

It is LG&E policy to promote and increase participation of MBE/WBE's in its purchasing and contractual business. Maximum practicable opportunity shall be given to MBE/WBE's to participate as LG&E suppliers, but in order to achieve this goal LG&E encourages additional opportunities for MBE/WBE's by requiring participation plans from suppliers who are not MBE/WBE firms. In Attachment D, please indicate which business classification your company falls into. A description of each business classification is provided. If your firm currently or intends to use minority sub-contractors or suppliers in the performance of this work, please indicate so in the space provided on Attachment D.

#### 3.5 Use of Union Labor

Also in Attachment D, please indicate whether your company will use union or non-union labor.

#### 3.7 Bid Clarifications and/or Exceptions

Your Proposal shall conform to in all respects with the applicable specifications, terms and conditions referred to in this RFP and the attached proposed contract, including the General or Professional Services Agreement. Submission of a Proposal constitutes your company's commitment that it can provide the services in this RFP and acceptance of the General or Professional Services Agreement. An inability to provide an individual service(s) will not eliminate your firm from consideration. Any deviations from or exceptions to this RFP and the attached contract shall be clearly stated in your Proposal using the form titled "BID CLARIFICATIONS AND/OR EXCEPTIONS" in Attachment E. If there are not such exceptions, please state so. An award of a contract will not take place until there are executed terms and conditions

between the parties. If a contract is awarded, any exceptions taken after announcing the award will not be considered.

#### 3.8 Pricing

**PRICING AND FEES SHALL BE SUMMARIZED IN ATTACHMENT F.** Pricing shall be submitted on a lump sum basis for each of contract periods identified in Attachment F.

The price shall be firm for the duration of this contract. Identify assumptions made regarding LG&E's environment that would impact the cost. The bid price(s) shall include all costs to service provider, including taxes (if applicable) and profit.

Prospective contractors are invited to submit other pricing options for consideration by the evaluation committee. All final pricing agreed to in the contract will be based on an understanding of how all costs are derived.

LG&E reserves the right to accept other than the lowest priced Proposal and to accept or reject any Proposal in whole or in part, or to reject all Proposals with or without notice or reasons, and if no Proposal is accepted, to abandon the work or to have the work performed in such other manner as LG&E may elect.

Any firm doing business with LG&E will be required to meet LG&E's supplier certification requirements.

LG&E makes no guarantee or promise as to the amount of work to be performed under the proposed Contract, nor does it convey an exclusive right to the Contractor to perform work of the type or nature set forth in the proposed Contract.

#### 3.9 Confidentiality Agreement

As part of this RFP and proposal response, all LG&E prospective contractors are required to read, agree to, sign, and return the Confidentiality Agreement, which is enclosed as part of this RFP.

#### 4 Other Services

#### **4.1 Additional Services**

Please provide detail on any additional or unique services provided by your organization. Generic information without detail will be excluded from the analysis. Any fees associated with any extraordinary services should be clearly listed separately as an appendix to your Proposal.

**Enclosure:** Green Address Label.

### Attachment A CONDITIONS OF BID

In submitting a response to this RFP, respondent acknowledges and accepts the following conditions, and makes the following representations. **Please initial (blue ink) each sub-paragraph in each box below in your response.** 

A-1	<u>Ownership of Proposals</u> – All Proposals in response to this RFP are to be the sole property of LG&E, Louisville, Kentucky.	
A-2	<u>Oral Contracts</u> – Any alleged oral Contracts or arrangements made by a respondent with any employee of LG&E will be superceded by the written Contract.	
A-3	<b>Amending or Canceling Request</b> - LG&E reserves the right to amend or cancel this RFP, at any time, if it is in the best interest of LG&E.	
A-4	<b>Rejection for Default or Misrepresentation</b> – LG&E reserves the right to reject the Proposal of any supplier that is in default of any prior contract or for misrepresentation.	
A-5	<u>Clerical Errors in Awards</u> – LG&E reserves the right to correct inaccurate awards resulting from its clerical errors.	
A-6	<b>Rejection of Qualified Proposals</b> – Proposals are subject to rejection in whole or in part if they limit or modify any of the terms and/or specifications of the RFP.	
A-7	<u>Presentation of Supporting Evidence</u> – If requested, respondent(s) shall present evidence of experience, ability and financial standing necessary to satisfactorily meet the requirements set forth in the RFP or those implied in the Proposal.	
A-8	<u>Consistency in Submissions</u> – The hardcopy submission of the Proposal will prevail in the case of a discrepancy between the electronic and hardcopy version of the documents.	
A-9	<u>Changes to Proposals</u> – No additions or other changes to the original Proposal will be allowed after submittal. While changes are not permitted, clarification at the request of LG&E may be required at the sole expense of the respondent.	
A-10	<u>Collusion</u> – In submitting a Proposal, the respondent implicitly states that the Proposal in not made in connection with any competing respondent submitting a separate response to the RFP, and is in all respects fair and without collusion or fraud.	
A-11	<u>Costs</u> – LG&E shall not be liable for any cost incurred in the preparation of this RFP.	
A-12	<u>Subcontractors</u> – The use of subcontractors must be clearly identified and explained in the Proposal. The prime contractor shall be wholly responsible for the performance of the contract in its entirety whether or not subcontractors are used. Subcontractors shall be bound by the terms and conditions of this RFP. The prime contractor shall indemnify and hold LG&E harmless from any and all activities related to the services provided by the subcontractor(s) under this contract.	
A-13	<b>Legal Compliance</b> - In submitting a Proposal, the respondent warrants that it is legally authorized to do business in the state of Kentucky, is in compliance with all applicable laws and regulations, is not prohibited from doing business with LG&E by law, order, regulation, or otherwise, and the person submitting the Proposal on behalf of the supplier is authorized by the supplier to bind it to the terms of the Proposal.	

## Attachment B SERVICE PROVIDER INFORMATION

Α.	SERVICE PROVIDER'S COMPANY NAME	
	SERVICE PROVIDER'S MAILING ADDRESS	
C.	SERVICE PROVIDER'S PHYSICAL ADDRESS(if different from above)	
D.	PRIMARY CONTACT NAME	
E.	TELEPHONE NUMBER	
F.	ALTERNATE PHONE NUMBER	
G.	FAX NUMBER	
Н.	EMAIL ADDRESS	
I.	RFP #	
J.	DUN & BRADSTREET NUMBER	
K.	TAX IDENTIFICATION NUMBER	
L.	PROVIDE A CURRENT CERTIFICATE OF INSURANCE	
М.	RECENT OR PENDING MERGERS, ACQUISITIONS OR IPO'S	

### Attachment D BUSINESS CLASSIFICATION

Identify which category(s) your company falls into (see following page for classification definitions). Attach any certificates verifying your company as a Small Business, Small Disadvantaged Business, Minority Business Enterprise (MBE), Woman-Owned Business Enterprise (WBE), Disabled-Owned Business, Veteran-Owned Business.

Large Business – Over 500 people or dominant Small Business – Less than 500 people and no Small Disadvantaged Business – Less than 50 on next page Minority Business Enterprise Woman-Owned Business Enterprise Disabled Owned Business Veteran Owned Business	
USE OF UNION LABOR:	
Non-Union Labor will be used.	
Union Labor will be used (List any and all local unions invo	lved and labor contract expiration dates)
Local No	Exp. Date
Local No	Exp. Date
Local No	Exp. Date

Please indicate any MBE/WBE firms which you intend to use as subcontractors or suppliers as part of your Proposal.

#### **BUSINESS CLASSIFICATION DESCRIPTIONS**

#### A) Small Business

Defined as a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on government contracts, and qualified as a small business under the criteria and size standards in 13 CFR Part 121 (see 19.102). Such a concern is "not dominant in its field of operation" when it does not exercise a controlling or major influence on a national basis in a kind of business activity in which a number of business concerns are primarily engaged. In determining whether dominance exists, consideration shall be given to all appropriate factors, including volume of business, number of employees, financial resources, competitive status or position, ownership or control of materials, processes, patents, license agreements, facilities, sales territory, and nature of business activity.

GSA (General Services Administration) Federal Acquisition Regulation (FAR) Part 19

#### B) Small Disadvantaged Business

Defined as a small business concern that is at least 51 percent unconditionally owned by one or more individuals who are both socially and economically disadvantaged, or a publicly owned business that has at least 51 percent of its stock unconditionally owned by one or more socially and economically disadvantaged individuals and that has its management and daily business controlled by one or more such individuals, This term also means small business concern that is at least 51 percent unconditionally owned by an economically disadvantaged Indian tribe or Native Hawaiian Organization, or a publicly owned by one of these entities, that has its management and daily business controlled by members of an economically disadvantaged Indian tribe or Native Hawaiian Organization, and that meets the requirements of 13 CFR 124.

GSA (General Services Administration) Federal Acquisition Regulation (FAR) Part 19

#### C) Minority Business Enterprise

Defined as a for profit enterprise, regardless of size, physically located in the United States or its trust territories, which is owned, operated and controlled by minority group members. "Minority group members:" are U.S. citizens who are African-American, Hispanic American, Native American, Asian-Pacific American, and Asian-Indian American. "Ownership" by minority individuals means business is at least 51% owned by such individuals or, in the case of a publicly owned business, at least 51% of the stock is owned by one or more such individuals. Further, the management and daily business operations are controlled by those minority group members.

KMSDC (Kentucky Minority Supplier Development Council)

#### D) <u>Woman-Owned Business</u>

Defined as a business that is at least 51% owned by a woman or women who also control and operate it. "Control" in this context means being actively involved in the day-to-day management.

GSA (General Services Administration)

#### E) Large Business

Defined as more than 500 employees.

GSA (General Services Administration)

## Attachment E BID CLARIFICATIONS AND/OR EXCEPTIONS

1.	provision of this RFP and any proposed modifications or replacement language for each
	clarification or exception (If none, so state.):
	Service provider understands that unless itemized above, no other clarifications or exceptions to this Request for Proposal are taken by the Service provider.

## Attachment F PRICING SUMMARIES

Please provide a summary of your pricing proposal for all services related to the delivery of your solution. Pricing shall be submitted on lump sum basis for each of the following contract length periods and include all costs to LG&E:

2 year	\$ (cost per year)
5 year	\$ (cost per year)
10 year	\$ (cost per year)

#### RECIPROCAL CONFIDENTIALITY AGREEMENT

This **Reciprocal Confidentiality Agreement** (this "Agreement") is entered this 10th day of August, 2005 by and among \_\_\_\_\_\_\_\_, and **LG&E Energy Services, Inc.**, (individually, each shall be referred to herein as a "Party" and, collectively, as the "Parties") in connection with the Parties' consideration of a business alliance (the "Opportunity"). As a condition to showing, furnishing, or making available information in respect of the Opportunity to each other, the Parties, respectively, require and agree, as set forth below, to treat confidential such information, and all other information that each of the other Parties or any of its employees, officers, directors, shareholders, or legal or financial advisors (collectively, "Representatives") show, furnish or make available (collectively, the "Confidential Information").

For purposes hereof, "Confidential Information" shall also include, (i) the fact of and existence of the Parties consideration of the Opportunity, (ii) the fact of and the substance of the Parties' discussions concerning the Opportunity, and (iii) all studies, analyses, and projections of the Parties concerning the Opportunity; irrespective of whether any of the above are shown, furnished, or made available to either of the other Parties.

The Parties acknowledge that the Confidential Information is being furnished solely in connection with their consideration of the Opportunity. The Parties agree that the Confidential Information shall be treated as "secret" and "confidential," and used solely for the purpose of considering the Opportunity throughout the period commencing January 28, 2005 (the "Confidentiality Period").

During the Confidentiality Period, no portion of the Confidential Information shall be disclosed by a Party to any person or entity other than: (i) such of its affiliates, directors, officers, employees, agents, representatives, and legal and financial advisors whose knowledge and evaluation of the Confidential Information shall be reasonably necessary for a thorough investigation by such Party of the Opportunity; or (ii) to the extent a Party or such other persons or entities shall be legally compelled to make such disclosure by any court or other governmental agency or instrumentality having jurisdiction over them (in which event the Party shall provide the other Party with reasonable prior notice of such compelled disclosure so that such latter Party may, in its discretion, seek a protective order with respect to such disclosure, or waive compliance with the provisions hereof); or (iii) to such affiliates as may be directly involved in some aspect of the Opportunity; or (iv) another Party to this Agreement.

The Parties shall inform all of their affiliates, directors, officers, employees, agents, representatives, and legal and financial advisors (collectively, the "Party Representatives") of the confidentiality covenants set forth herein when showing, furnishing, or making available Confidential Information to Party Representatives. Each Party shall be responsible for the use or disclosure of any Confidential Information by any of its Party Representatives during the Confidentiality Period.

The Confidential Information shall not include any information which is in the public domain as of the date of its disclosure to a Party hereunder. For purposes of this Confidentiality Agreement, information which is in the public domain shall include, without limitation: (a) any information which is or becomes generally available to the public other than by reason of a disclosure by the applicable Party or any Party Representative in violation of this Confidentiality Agreement; (b) any information which is or was made available to a Party by a source other than one of the other Parties, provided the former Party had no reason to believe the source of such information was under a contractual obligation to such latter Party or any of its affiliates not to make such disclosure; (c)

information which was known to a Party prior to disclosure by one of the other Parties, as reasonably documented in the former Party's corporate records, or (d) any information which is or was independently acquired or developed by a Party without violating any of its covenants set forth in this Agreement.

All Confidential Information in a Party's or its Party Representatives' possession (including without limitation, all copies thereof) which is not then in the public domain shall be promptly returned or destroyed by such Party should it have no interest in the Opportunity, or should the other Party request its return in writing at any time, in which case, the Party required to return Confidential Information may destroy the same in lieu of its return.

During the Confidentiality Period, a Party shall not entice, solicit, or induce, directly or indirectly, any of another Party's officers or employees who have been involved in consideration of the Opportunity, to leave their employment in order to accept employment with such other Party hereto.

The Parties understand that none of them is hereby making any representations or warranties as to the completeness or accuracy of any Confidential Information, and that any such representations and warranties shall be made by a Party solely in one or more signed definitive agreements with respect to the Opportunity, and then subject to the provisions thereof.

The Parties agree that they, respectively, may not have an adequate remedy at law by reason of any breach by a Party or its Party Representatives of the covenants set forth in this Agreement, and that, in addition to all other remedies available at law or in equity, a Party shall be entitled to injunctive relief from any such breach. This Agreement shall be governed by the laws of the Commonwealth of Kentucky, exclusive of the conflicts of law rules of that state.

It is understood and agreed that this Agreement creates no obligation to enter into any Opportunity or any agreement relating to an Opportunity, and that no contract or agreement providing for any Opportunity shall be deemed to exist unless and until a final definitive agreement has been executed and delivered.

**WITNESS** the signatures of the authorized representatives of each of the undersigned as of the date first written above.

<b>Entity Name</b>
By:
Name (Print):
Title:

### IMPORTANT NOTICE TO

### SERVICE PROVIDER

It is imperative that this label be posted on the envelope or box submitting your quotation.

IR URCHASING Y SERVICES INC.
ADWAY Y 40202
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